

Board of Trustees
Organizational Meeting Minutes
January 28, 2019

Call to Order

The Wright Memorial Public Library Board of Trustees met in special session for the annual organizational meeting on January 28, 2019 at the Wright Memorial Public Library meeting room. President Joshua Lounsbury called the special meeting to order at 6:00 p.m.

Board of Trustees Present: Mrs. Jennifer Enseleit
 Mr. Joseph Fulford
 Ms. Debra DiLorenzo-Gorman
 Mr. Randale J. Honaker III
 Mr. Bob Eling
 Mr. Joshua Lounsbury
 Mrs. Lu Ann Stanley

A quorum was declared with all members present.

Others in Attendance:
 Mrs. Kristi Hale, Director
 Ms. Tammy Emrick, Fiscal Officer
 Ms. Jacqui Taylor, Youth Services

Oath of Office for Newly Appointed Board Trustee – Jennifer Enseleit (Term 01/01/19-12/31/25)
Mrs. Kristi Hale, notary public, administered the Oath of Office to Mrs. Jennifer Enseleit as Board of Trustee Member effective January 01, 2019 through December 31, 2025.

Reorganization of the Board - Election and Oath of Office for Officers 2019
A. Approval of Nomination for Slate of Officers for 2019 as recommended by the Nominating Committee

2019-001 Mr. Eling moved to accept the slate of officers recommended by the Nominating Committee for 2019:
Joseph Fulford, President
Randale Honaker III, Vice-President
Lu Ann Stanley, Secretary
Ms. Di-Lorenzo-Gorman seconded the motion.
There were no further nominations from the floor.

Roll call: Yeas; Enseleit, Di-Lorenzo-Gorman, Eling, Fulford, Honaker III, Lounsbury, Stanley. Nays; None.

B. Oath of Office for Newly Elected Officers
Mrs. Kristi Hale, notary public, administered the Oath of Office to Mr. Joseph Fulford as President, Randale Honaker III, as Vice-President and Mrs. Lu Ann Stanley as Secretary.

Appointment and Oath of Office for Fiscal Officer
2019-002 Mr. Lounsbury moved and Mrs. Stanley second the motion to appoint Tammy Emrick as Fiscal Officer for 2019 and until the annual organizational meeting in 2020.

Roll call: Yeas; Enseleit, Di-Lorenzo-Gorman, Eling, Fulford, Honaker III, Lounsbury, Stanley. Nays; None.

Mrs. Kristi Hale, notary public, administered the Oath of Office to Ms. Tammy Emrick as Fiscal Officer.

Board of Trustees

Organizational Meeting Minutes

January 28, 2019

Agenda

2019-003

Mr. Honaker III moved and Mr. Lounsbury seconded the motion to approve the agenda as presented.

Roll call: Yeas; Enseleit, Di-Lorenzo-Gorman, Eling, Fulford, Honaker III, Lounsbury, Stanley. Nays; None.

Public Comment

None.

Staff Comment / Report

None.

Board Committee Appointments and Assignments 2019

2019-004

Mrs. Stanley moved and Mr. Lounsbury seconded the motion to approve the Board Committee Appointments and Assignments for 2019 and until the annual organizational meeting in 2020 for the Standing Committees, Special, Ad Hoc, or Temporary Committees, and Liaison Appointments.

Standing Committees:

- A. Facilities Committee
Joseph Fulford, Chair; Bob, Eling; Lu Ann Stanley
- B. Finance/Audit Committee
Joshua Lounsbury, Chair; Randale J. Honaker III; Jennifer Enseleit
- C. Nominating Committee
Debbie Gorman, Chair; Jennifer Enseleit; Joshua Lounsbury
- D. Personnel Committee
Randale J. Honaker III, Chair; Debbie Gorman; Joshua Lounsbury
- E. Policy Committee
Jennifer Enseleit, Chair; Randale J. Honaker III; Debbie Gorman

Special, Ad Hoc, or Temporary Committees:

- F. Levy Communications Committee
Lu Ann Stanley, Chair; Bob Eling; Joseph Fulford
- G. Strategic Planning Committee
Bob Eling, Chair; Joseph Fulford; Lu Ann Stanley

Liaison Appointments:

- H. Library Foundation Liaison
Debbie Gorman
- I. Library Advisory Council Liaison
Joseph Fulford

Roll call: Yeas; Enseleit, Di-Lorenzo-Gorman, Eling, Fulford, Honaker III, Lounsbury, Stanley. Nays; None.

Board of Trustees

Organizational Meeting Minutes

January 28, 2019

Fiscal Officer Resolutions

2019-005 Mr. Lounsbury moved and Mr. Eling seconded the motion to approve the following Fiscal Officer Resolutions.

- A. Resolution Authorizing the Fiscal Officer to Request and Secure Local Property Tax Advances from the Montgomery County Auditor during 2019 and until the 2020 Organizational Meeting
- B. Resolution Authorizing the Fiscal Officer to invest funds during the year with proceeds distributed, as authorized by the Ohio Revised Code 135, to the General Fund
- C. Resolution Authorizing the Fiscal Officer to make necessary Appropriation Transfers and Fund-to-Fund Transfers/Advances during 2019 and report to the Board the following month for approval until the 2020 Organizational Meeting
- D. Approval of a \$50,000 surety bond for the Fiscal Officer effective January 7, 2019 through January 7, 2020.

Roll call: Yeas; Enseleit, Di-Lorenzo-Gorman, Eling, Fulford, Honaker III, Lounsbury, Stanley. Nays; None.

Library Calendar Closings for 2019 through January 2020

2019-006 Mrs. Stanley moved, seconded by Mr. Eling to approve the Library calendar closings for 2019 through January 2020.

- 1. Easter Sunday – Sunday, April 21, 2019
- 2. Memorial Day – Monday, May 27, 2019
- 3. Independence Day – Thursday, July 4, 2019
- 4. Labor Day – Monday, September 2, 2019
- 5. Columbus Day – Monday, October 14, 2019 (Staff Development Day)
- 6. Thanksgiving Day – Thursday, November 28, 2019
- 7. Christmas Eve – Tuesday, December 24, 2019
- 8. Christmas Day – Wednesday, December 25, 2019
- 9. New Year’s Eve – Tuesday, December 31, 2019
- 10. New Year’s Day – Wednesday, January 1, 2020
- 11. Martin Luther King, Jr. Day – Monday, January 20, 2020

Roll call: Yeas; Enseleit, Di-Lorenzo-Gorman, Eling, Fulford, Honaker III, Lounsbury, Stanley. Nays; None.

Date and Time for Board of Trustees Regular Meetings

2019-007 Mr. Lounsbury moved, seconded by Mr. Honaker III, to set the date and time of the Board of Trustees Regular meetings as the third Monday of each month at 6:00 p.m. except for January 2020 (January 27, 2020).

Roll call: Yeas; Enseleit, Di-Lorenzo-Gorman, Eling, Fulford, Honaker III, Lounsbury, Stanley. Nays; None.

Board of Trustees

Organizational Meeting Minutes

January 28, 2019

Upcoming Meeting Dates & Announcements

A. BOT Meeting - Monday, February 18, 2019 @ 6:00 p.m. WMPL Meeting Room

Adjournment

Mrs. Stanley moved, seconded by Mr. Lounsbury to adjourn the meeting at 6:19 p.m.

Roll call: Yeas; Enseleit, Di-Lorenzo-Gorman, Eling, Fulford, Honaker III, Lounsbury, Stanley. Nays; None.

Respectfully submitted,

Lu Ann Stanley, Secretary

Joseph Fulford, President

WRIGHT MEMORIAL PUBLIC LIBRARY

OATH OF OFFICE

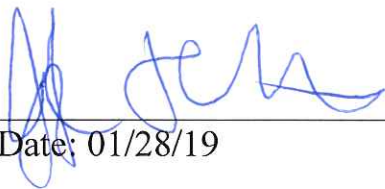
BOARD MEMBER

Question to be read to: **Jennifer Enseleit**
Term: January 1, 2019 – December 31, 2025
OCSD BOE Approved: December 10, 2018

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a Member of the Board of Trustees of the Wright Memorial Public Library, Montgomery County, Ohio to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office?

Answer of response to be given:

I do.


Date: 01/28/19

Sworn to and subscribed before me, this 28th day of January 2019.



Notary Signature

State of Ohio

Montgomery County

My commission expires:

KRISTI J HALE, Notary Public
In and for the State of Ohio
My Commission Expires Nov 30, 2023

WRIGHT MEMORIAL PUBLIC LIBRARY

OATH OF OFFICE

PRESIDENT

Question to be read to: **Joseph Fulford**

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as President of the Board of Trustees of the Wright Memorial Public Library, Montgomery County, Ohio to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office?

Answer of response to be given:

I do.


Date: 1/28/19

Sworn to and subscribed before me, this 28nd day of January 2019.


Notary Signature

State of Ohio

Montgomery County

My commission expires:

KRISTI J HALE, Notary Public
In and for the State of Ohio
My Commission Expires Nov 30, 2023

WRIGHT MEMORIAL PUBLIC LIBRARY

OATH OF OFFICE

VICE-PRESIDENT

Question to be read to: **Randale Honaker III**

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as Vice-President of the Board of Trustees of the Wright Memorial Public Library, Montgomery County, Ohio to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office?

Answer of response to be given:

I do.



Date: 1/28/19

Sworn to and subscribed before me, this 28nd day of January 2019.



Notary Signature
State of Ohio
Montgomery County
My commission expires:

KRISTI J HALE, Notary Public
In and for the State of Ohio
My Commission Expires Nov 30, 2023

WRIGHT MEMORIAL PUBLIC LIBRARY

OATH OF OFFICE

SECRETARY

Question to be read to: **Lu Ann Stanley**

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as Secretary of the Board of Trustees of the Wright Memorial Public Library, Montgomery County, Ohio to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office?

Answer of response to be given:

I do.


Date: 1/28/19

Sworn to and subscribed before me, this 28th day of January 2019.


Notary Signature
State of Ohio
Montgomery County
My commission expires:

KRISTI J HALE, Notary Public
In and for the State of Ohio
My Commission Expires Nov 30, 2023

WRIGHT MEMORIAL PUBLIC LIBRARY

OATH OF OFFICE

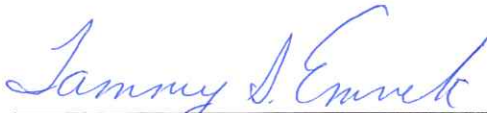
FISCAL OFFICER

Question to be read to: **Tammy S. Emrick**

Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as Fiscal Officer of the Wright Memorial Public Library, Montgomery County, Ohio to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office?

Answer of response to be given:

I do.



Date: 1/28/19

Sworn to and subscribed before me, this 28nd day of January 2019.



Notary Signature

State of Ohio

Montgomery County

My commission expires:



Wright Memorial *Public Library*

2019 Meeting Schedule Notice

Wright Memorial Public Library Board of Trustees' regular Board meetings are on the third Monday of each month at 6:00 p.m. in the Library Meeting Room, unless otherwise noted.

Monday, January 28, 2019	6:00 p.m.	Organizational Meeting
Monday, January 28, 2019	6:00 p.m.	Regular Meeting
Monday, February 18, 2019	6:00 p.m.	Regular Meeting
Monday, March 18, 2019	6:00 p.m.	Regular Meeting
Monday, April 15, 2019	6:00 p.m.	Regular Meeting
Monday, May 20, 2019	6:00 p.m.	Regular Meeting
Monday, June 17, 2019	6:00 p.m.	Regular Meeting
Monday, July 15, 2019	6:00 p.m.	Regular Meeting
Monday, August 19, 2019	6:00 p.m.	Regular Meeting
Monday, September 16, 2019	6:00 p.m.	Regular Meeting
Monday, October 21, 2019	6:00 p.m.	Regular Meeting
Monday, November 18, 2019	6:00 p.m.	Regular Meeting
Monday, December 16, 2019	6:00 p.m.	Regular Meeting
Monday, January 27, 2020	6:00 p.m.	Organizational Meeting

Updated: January 17, 2019

These meetings are open to the public.