

Board of Trustees
Regular Meeting Minutes
March 18, 2019

Call to Order

The Wright Memorial Public Library Board of Trustees met in regular session on March 18, 2019 at the Wright Memorial Public Library Community Room. President Joseph Fulford called the regular meeting to order at 6:00 p.m.

Board of Trustees Present: Mrs. Jennifer Enseleit
 Mr. Bob Eling
 Mr. Joseph Fulford
 Ms. Debra DiLorenzo
 Mr. Randale J. Honaker III – arrived at 6:10 pm
 Mr. Joshua Lounsbury
 Mrs. Lu Ann Stanley

A quorum was declared with six members present.

Others in Attendance:
 Mrs. Kristi Hale, Director
 Ms. Tammy Emrick, Fiscal Officer

Roll call: Yeas; Enseleit, Eling, DiLorenzo, Fulford, Lounsbury, Stanley. Nays; None.

Agenda
2019-017

Mrs. Stanley moved, seconded by Mr. Eling to approve the agenda as presented.

Roll call: Yeas; Enseleit, Eling, DiLorenzo, Fulford, Lounsbury, Stanley. Nays; None.

Minutes
2019-018

Mrs. Enseleit moved, seconded by Mr. Lounsbury to approve the minutes of the February 18, 2019 Regular Meeting.

Roll call: Yeas; Enseleit, Eling, DiLorenzo, Fulford, Lounsbury, Stanley. Nays; None.

Public Comment

None.

Staff Comment / Report

None.

Eichelberger Foundation Grant Project Update – Mrs. Hale

A. General Updates –

1. Aberdeen Conference Room chairs were repaired by APG; still pending are a couple of replacement cushions and uneven wearing of the finish on one table.
2. Fabric samples for Aberdeen Conference Room acoustical panels have been ordered.

Facilities Committee – Mr. Fulford

- A. The Committee met on February 28, 2019. Minutes attached.

Finance Committee – Mr. Lounsbury

- A. The Committee met on March 7, 2019. Minutes attached.

Board of Trustees
Regular Meeting Minutes
March 18, 2019

Strategic Planning Committee – Mr. Eling

- A. The Committee met on March 13, 2019. Minutes will be included for the next meeting.

Library Foundation Liaison Report – Ms. DiLorenzo

- A. The Library Foundation Board did not meet on February 6, 2019 due to lack of a quorum. Members of the Foundation Board held a work session to finalize plans for Donor Event on March 3, 2019.

Fiscal Officer’s Report

- A. Financial Report – February 2019
- B. Contributions/Donations
- C. Amended Estimated Revenue & Annual Appropriations Budget 2019

2019-019

Mr. Eling moved, seconded by Mr. Lounsbury to accept the February 2019 Financial Report, Contributions/Donations, and Amended Estimated Revenue & Annual Appropriations Budget 2019.

Roll call: Yeas; Enseleit, Eling, DiLorenzo, Fulford, Honaker, Lounsbury, Stanley.
Nays; None.

Director’s Report

- A. Director’s Report
- B. Library Usage Report and Collection Statistics
- C. Library Highlights
- D. Updates
 - 1. Facilities
 - i. Roof leak was repaired at a cost of \$468.70. Gutters will be cleaned in spring.
 - ii. One HVAC air handler is not getting sufficient air; cause is being investigated.
 - 2. Collections, Services, & Programs
 - i. Collection – inventory is completed and evaluation is underway.
 - ii. Programs –
 - 1. New technology classes are now being offered.
 - 2. The ALA-grant funded program series will kick off on March 30th with screening of the film, “American Creed.”
 - 3. Community Engagement
 - i. The 2018 Annual Report is in development
 - 4. Other Updates
 - i. Governor DeWine issued a summary of his initial biennium budget proposal, which included a statement about the importance of libraries to Ohio communities and his intention to retain PLF funding at 1.68%. The Ohio Library Council is leading advocacy efforts to restore the PLF to 2008 levels at 2.22%. Mrs. Hale and Mrs. Emrick will meet with Oakwood’s legislators at Library Legislative Day on April 9.

New Business

- A. Facilities/Levy Strategic Planning was discussed.
- B. Ohio House of Representatives Special Recognition By Representative Jim Butler – Special Recognition To The Wright Memorial Public Library On Being Named A 2018 Star Library By The Library Journal “America’s Star Libraries: LJ Index of Public Library Service”
- C. Ohio House of Representatives Special Recognition By Representative Jim Butler - Special Recognition To The Wright Memorial Public Library As It Observes its Eightieth Anniversary, February 19, 2019

Board of Trustees
Regular Meeting Minutes
March 18, 2019

Action Items

Current Meeting:

- A. Strategic Planning Committee to convene a meeting to review and discuss tentative goals. - Mrs. Hale. The Strategic Planning Committee met on March 13, 2019.
- B. Send LWC AIA contract to Mr. Eling, Mrs. Stanley and Mr. Lounsbury for review. – Mrs. Hale

Upcoming Meeting Dates & Announcements

- A. BOT Meeting - Regular Meeting, Monday, April 15, 2019 @ 6:00 p.m. WMPL Community Room

Adjournment

Mrs. Stanley moved, seconded by Mr. Lounsbury to adjourn the meeting at 7:10 p.m.

Roll call: Yeas; Enseleit, Eling, DiLorenzo, Fulford, Honaker, Lounsbury, Stanley.
Nays; None.

Respectfully submitted,

Lu Ann Stanley, Secretary

Joseph Fulford, President