

WRIGHT MEMORIAL PUBLIC LIBRARY

Board of Trustees

Regular Meeting Minutes

September 15, 2025

Wright Memorial Public Library

Call to Order

The Wright Memorial Public Library Board of Trustees met in regular session on September 15, 2025. President Jennifer Enseleit called the regular meeting to order at 6:02 p.m.

Board of Trustees Present: Mrs. Jennifer Enseleit
 Dr. Darrell Crowe
 Mr. Bob Eling
 Mr. Joseph Fulford
 Mrs. Donna Rosenbaum
 Dr. Drew Strombeck

A quorum was declared with six members present.

Others in Attendance:

Mrs. Kristi Hale, Director
Mrs. Brenda Oliver, Fiscal Officer
Mr. Brian Potts, Operations Coordinator

Agenda

2025-050 Dr. Crowe moved, seconded by Mr. Eling, to approve the agenda.

 Roll Call: Ayes; Enseleit, Crowe, Fulford, Rosenbaum, Strombeck, Eling.
 Nays; None.

Minutes

2025-051 Dr. Strombeck moved, seconded by Mrs. Rosenbaum to approve the August 18, 2025
 Regular meeting minutes

 Roll Call: Ayes; Eling, Fulford, Rosenbaum, Enseleit, Crowe, Strombeck.
 Nays; None.

Public Comment

None

Staff Comment/Report

None

Board Committee Reports

- A. Facilities Committee – Mr. Eling - None
- B. Finance/Audit Committee – Mrs. Enseleit – Optimizing Assets Report from Mr. Fulford and Mrs. Enseleit – Met and went over foundational gathering of information and options. Will meet again next month.
- C. Nominating Committee – Mrs. Rosenbaum - None
- D. Personnel Committee – Dr. Strombeck - None

- E. Policy Committee – Ms. Powell - None
- F. Communications Committee – Mr. Fulford - None
- G. Strategic Planning Committee – Dr. Crowe - None

Foundation Board – Mr. Strombeck and Mrs. Hale

- A. The Wright Library Foundation Board met on September 3, 2025.
- B. The Foundation is recruiting new board members.
- C. Annual Campaign in underway; \$55,000 has been donated toward \$100,000 goal.
- D. Five grants were approved: Pollinator Garden Signs and Supplies; Tree Plantings and Low Voltage Lighting Adjustments; Swag for Resale and Promotion; Ghostwood Bonfire; Dayton Contemporary Dance Company Mini-Performance. Future grant ideas were discussed.
- E. Foundation Bylaws were updated with a new attendance policy; term limits were changed to three consecutive terms.
- F. Mrs. Hale and members of the Foundation Board will make a presentation to a local condo community on September 18, 2025, and Mrs. Hale has had conversations with other Foundation stakeholders.

Fiscal Officer's Report

- A. Financial Report – August 2025
- B. Appropriation Transfers – August 2025
- C. Contributions & Donations – August 2025

2025-052 Mr. Fulford moved, seconded by Mr. Eling to approve the August 2025 Financial Report, Appropriation Transfers and Contributions & Donations

Roll Call: Ayes; Enseleit, Eling, Crowe, Strombeck, Rosenbaum, Fulford.
Nays; None.

- D. Resolution Accepting the Amounts and Rates for Tax Year 2025/Collection Year 2026 as Determined by the Montgomery County Budget Commission

2025-053 Dr. Crowe moved, seconded by Dr Strombeck to approve the Resolution Accepting the Amounts and Rates for Tax Year 2025/Collection Year 2026 as determined by the Montgomery County Budget Commission

Roll Call Vote: Fulford – yes, Eling – yes, Enseleit – yes, Crowe, yes, Strombeck – yes, Rosenbaum – yes. Resolution passed.

Director's Report –Mrs. Hale

- A. Library Statistics –August 2025 - *Addenda*
- B. Library Highlights – August 2025 - *Addendum*
- C. Updates
 - a. Facilities
 - i. Rotary Foundation of Oakwood approved a grant request to replace the bench near the bus stop in front of WMPL.

- ii. Facilities Committee will meet in January to discuss an energy grant opportunity.
 - b. Staff
 - i. WMPL has been approved for a Tech Cred grant for staff training on Artificial Intelligence.
 - ii. Staff Training Day will be held on October 13, 2025; trustees are invited to participate in the luncheon.
 - c. Technology
 - i. Training options are being explored to assist with development of new state-mandated cybersecurity requirements for local governments.
 - ii. New cybersecurity phishing training will begin soon for all staff and trustees.
 - d. Collections, Services & Programs
 - i. Children's magazine subscriptions will be updated with new titles; low circulating titles will be cancelled.
 - ii. Investing subscriptions are being evaluated for return on investment.
 - iii. Mrs. Hale shared highlights of upcoming public programs.
 - e. Community Engagement
 - i. Professional photographs were taken of the building for use in promotional material.
 - ii. A small prize drawing will be held for new cardholders as part of Library Card Sign Up Month.
 - iii. Banned Books week will be celebrated October 5 – 11 with a display; the theme is "Censorship is so 1984."
 - iv. Library Ambassadors will assist with creation of WMPL's Scarecrow Row entry.
 - v. WMPL provided information about its business resources to local businesses as part of a Business First! Initiative initiated by the City of Oakwood.
 - f. Other Updates
 - i. Representatives of the four Montgomery County public library districts delivered a joint presentation to the Budget Commission meeting on August 28, 2025.
 - ii. Mrs. Hale and Mrs. Oliver are working on the 2026 budget.
 - iii. Mrs. Hale provided updates on activities of the Ohio legislature that could impact public libraries.
 - iv. Representatives from Montgomery County libraries continue to discuss ways of cost-sharing.
- D. Director's Professional Development
 - a. Utilizing Outcome Measurement to Improve Library Services (webinar), August 28, 2025
 - b. Use Who You Have: Building a Library Training Program Using Existing Staff, September 3, 2025 (webinar)
 - c. OLC Library Director's Meeting, September 11, 2025 (Woodbourne Library)
- E. Community Involvement
 - a. Rotary Meetings, August 29, September 5 and 12, 2025

New Business

Contract – Clarivate Rapido Consortial 1 year contract

2025-054 Mr. Eling moved, seconded by Dr. Strombeck to approve the Clarivate Rapido Consortial 1 year contract for \$15,746.53

Roll Call: Ayes; Enseleit, Crowe, Strombeck, Rosenbaum, Fulford, Eling.
Nays: None.

Capital Purchase – Expedient Quote for 3 Fortinet Switches

2025-055 Dr. Strombeck moved, seconded by Dr. Crowe to approve the Expedient quote for 3 Fortinet Switch replacements for \$5,407.04

Roll Call: Ayes; Enseleit, Crowe, Strombeck, Rosenbaum, Fulford, Eling.
Nays: None.

Action Items

Previous Meeting:

A. None

Current Meeting:

A. Book Recommendations

Upcoming Meeting Dates & Announcements

A. BOT Meeting – Regular Meeting, Monday, October 20, 2025 @ 6:00 p.m. to be held at Wright Memorial Public Library

Adjournment

Dr. Crowe moved, seconded by Mr. Eling to adjourn the meeting at 7:01 p.m.

Roll Call: Ayes; Enseleit, Rosenbaum, Crowe, Fulford, Eling, Strombeck. Nays; None.

Respectfully submitted,

Darrell Crowe, Vice President

Jennifer Enseleit, President