

**Board of Trustees**  
Regular Meeting Minutes  
May 17, 2021

**Call to Order**

The Wright Memorial Public Library Board of Trustees met in regular session on May 17, 2021 held virtually. President Joseph Fulford called the regular meeting to order at 6:04 p.m.

Board of Trustees Present:            Mr. Joseph Fulford  
   Mr. Randale J. Honaker III (*arrived at 6:23 p.m.*)  
   Mrs. Lu Ann Stanley  
   Dr. Darrell Crowe  
   Mr. Bob Eling  
   Mrs. Jennifer Enseleit  
   Mr. Joshua Lounsbury

A quorum was declared with six members present.

Others in Attendance:  
   Mrs. Kristi Hale, Director  
   Mrs. Mary Hopton, Fiscal Officer  
   Brian Potts, Operations Coordinator

**Agenda**  
**2021-032**

Mrs. Enseleit moved, seconded by Mrs. Stanley to approve the agenda.

Roll call: Ayes; Fulford, Stanley, Crowe, Eling, Enseleit, Lounsbury. Nays; None.

**Minutes**  
**2021-033**

Mr. Eling moved, seconded by Mrs. Stanley to approve the minutes of the April 19, 2021 Regular Meeting.

Roll call: Ayes; Fulford, Stanley, Crowe, Eling, Enseleit, Lounsbury. Nays; None.

**Public Comment**

None.

**Staff Comment / Report**

None.

**Library Foundation Liaison Report – Mrs. Enseleit and Mrs. Hale**

- A. The Foundation Board met virtually on May 5, 2021.
- B. The Library Foundation surpassed its capital campaign \$1.5 million fundraising goal, with \$1,515,700 in gifts and pledges.
- C. A donor brick campaign will not be pursued at this time.
- D. Two members of the Foundation Board will be relocating away from Dayton and leaving the Foundation Board.
- E. The Foundation Board approved a grant request in the amount of \$30,000 for a remote holds pickup locker that will allow patrons to pick up holds contactless and during extended hours.
- F. The annual Battle of the Boards Summer Reading Contest runs June 1 – July 31.

**Next Chapter Project**

- A. Expenditures – paid to date total \$665,725.67.
- B. Capital Projects fund
  - 1. Expenditures up to \$20,000

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- a. Pete’s Furniture – additional funds not to exceed \$3,000

**2021-034** Mrs. Enseleit moved, seconded by Mrs. Stanley to approve the additional funds for Pete’s Furniture not to exceed \$3,000.

Roll call: Ayes; Fulford, Stanley, Crowe, Eling, Enseleit, Lounsbury. Nays; None.

- 2. Expenditures in Excess of \$20,000,
  - a. Revised Cabling Agreement for ESI – funds not to exceed \$23,000 with an appropriation of \$5,554.

**2021-035** Mr. Lounsbury moved, seconded by Mr. Eling to approve the Cabling Agreement with ESI not to exceed \$23,000 with an appropriation of \$5,554.

Roll call: Ayes; Fulford, Stanley, Crowe, Eling, Enseleit, Lounsbury. Nays; None.

**C. Project Update**

- 1. Budget – Mrs. Hopton reported, as of May 12, 2021, the total budget of \$5,117,677 is still fluid as a number of costs are yet to be undetermined. Owner contingency has not been used.
- 2. Parking on Aberdeen – Mrs. Hale reported that members of the project team met with Aberdeen neighbors on Tuesday, April 27. Based on input from that meeting, the WMPL project team made adjustments to parking plan. Oakwood City Council supports the revised plan. Another information meeting with Aberdeen neighbors has been scheduled for Tuesday, May 25 at 7 p.m. Board members Mr. Fulford and Mr. Eling will represent the Board of Trustees at the meeting

**D. ADA Parking Resolution for Aberdeen Avenue**

**2021-036** Mr. Eling moved, seconded by Mrs. Enseleit to approve the ADA Parking Resolution for Aberdeen Avenue.

Roll call: Ayes; Fulford, Honaker, Stanley, Crowe, Eling, Enseleit, Lounsbury. Nays; None.

**Fiscal Officer’s Report – Mrs. Hopton**

- A. Financial Report – April 2021
- B. Amended Estimated Resources & Annual Appropriations Budget 2021

**2021-037** Mrs. Stanley moved, seconded by Mr. Honaker to accept the Financial Report - April 2021, and Amended Estimated Resources & Annual Appropriations Budget 2021.

Roll call: Ayes; Fulford, Honaker, Stanley, Crowe, Eling, Enseleit, Lounsbury. Nays; None.

**Director’s Report – Mrs. Hale**

- A. Director’s Report
- B. Library Usage Report and Collection Statistics – addendum
  - 1. The interlibrary loan borrowing has surpassed interlibrary loan lending.
- C. April 2021 Library Highlights – addendum
- D. Updates
  - 1. COVID-19 Planning –

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- a. WMPL will restore Sunday hours on June 6.
- b. Public computers and session times have been modestly extended.
- c. New CDC guidelines have been issued, easing health and safety protocols.
2. Facilities – WMPL will pursue installation of a battery backup for the sump pump.
3. Community Engagement –
  5. The Oakwood Inclusion Coalition public meeting on 4/28/21 drew 82 attendees. WMPL will support the OIC’s summer Big Read of the book “Caste”.
4. Other Updates
  5. Some state senators have sponsored an amendment to the senate budget bill to maintain the PLF at 1.7% of the GRF.
  6. Mrs. Hale requested that members of the Board contact your state senator on this important issue of public library funding.
  7. Mrs. Hale will meet with State Senator Niraj Antani on May 21 to discuss the PLF.
5. Community Involvement
  - a. Rotary Weekly Meetings, 4/23, 4/30, 5/7
  - b. One Donor Meeting
  - c. Oakwood Inclusion Coalition Leadership Team Meeting, 4/28/21
  - d. Oakwood Inclusion Coalition Public Meeting and Program, 4/28/21
  - e. Aberdeen Neighbor Q&A, 4/27/21
  - f. SWON annual meeting, 5/3/21
6. Director’s Professional Development
  - a. OLC State Budget Update, 4/26/21
  - b. Inclusive Leadership training by NCCJ, 4/30/21
7. Upcoming Events
  - a. Meeting and Building Tour with State Senator Niraj Antani, 5/21/21
  - b. Aberdeen Neighbor Meeting, 5/25/21 @ 7 p.m.

**New Business**

- A. Expenditures in Excess of \$10,000

**2021-038**

Mrs. Enseleit moved, seconded by Mrs. Stanley to Approve the Bibliotheca Remote Locker after Hours Hold Pick-up Lockers – not to exceed \$30,000.

Roll call: Ayes; Fulford, Honaker, Stanley, Crowe, Eling, Enseleit, Lounsbury. Nays; None.

**Action Items**

**Prior Meeting:**

- A. Intention of Using Katharine Wright Park – seek pre-approval for use with the City of Oakwood at the February Meeting – Mrs. Hale and Mr. Fulford (open)
- B. Tour of Facilities – coordinate with Bob Eling (open)
- C. Book Recommendations – Mrs. Stanley (open)

**Current Meeting:**

- A. Historical News Articles about Katharine Wright Park and Dayton Daily News Article about Wright Memorial Public Library – Mr. Fulford

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**Upcoming Meeting Dates & Announcements**

- A. BOT Meeting – Regular Meeting, Monday, June 21, 2021 @ 6:00 p.m. to be held virtually.

**Adjournment**

Mrs. Enseleit moved, seconded by Mr. Lounsbury to adjourn the meeting at 7:09 p.m.

Roll call: Ayes; Fulford, Honaker, Stanley, Crowe, Eling, Enseleit, Lounsbury. Nays; None.

Respectfully submitted,

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Lu Ann Stanley, Secretary

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Joseph Fulford, President