

Board of Trustees
Organizational Meeting Minutes
January 24, 2022

Call to Order

The Wright Memorial Public Library Board of Trustees met in regular session on January 24, 2022. President Joseph Fulford called the regular meeting to order at 6:06 p.m.

Board of Trustees Present: Mr. Joseph Fulford
 Mr. Randale J. Honaker III
 Dr. Darrell Crowe
 Mr. Bob Eling
 Mr. Joshua Lounsbury

A quorum was declared with five members present.

Others in Attendance:
 Mrs. Kristi Hale, Director
 Mrs. Mary Hopton, Fiscal Officer

Oath of Office for Re-Appointed Trustee – Mr. Randale J. Honaker III (Term 01/01/2022 – 12/31/28)

Mrs. Kristi Hale, notary public, administered the Oath of Office to Mr. Randale J. Honaker III as Board of Trustee Member effective January 1, 2022 through December 31, 2028.

Election of the Board – Oath of Office for Officers 2021

A. Approval of Nomination for Slate of Officers for 2022 as recommended by the Nominating Committee

2022-001 Mr. Eling moved, seconded by Dr. Crowe to accept the slate of officers recommended by the Nominating Committee:
 Joseph Fulford – President
 Randale J. Honaker III – Vice President
 Lu Ann Stanley – Secretary

Roll Call: Ayes; Fulford, Honaker, Crowe, Eling, Lounsbury. Nays; None.

B. Oath of Office for Newly Elected Officers
Mrs. Kristi Hale, notary public, administered the Oath of Office to Joseph Fulford as President, and Randale J. Honaker III as Vice President.

Appointment and Oath of Office for the Fiscal Officer

2022-002 Dr. Crowe moved, seconded by Mr. Lounsbury the motion to appoint Mary Hopton as Fiscal Officer for 2022 and until the next organizational meeting in January 2023.

Roll Call: Ayes; Fulford, Honaker, Crowe, Eling, Lounsbury. Nays; None.

Mrs. Kristi Hale, notary public, administered the Oath of Office to Mary Hopton as Fiscal Officer.

Agenda

2022-003 Mr. Honaker moved, seconded by Mr. Eling to approve the agenda.

Roll Call: Ayes; Fulford, Honaker, Crowe, Eling, Lounsbury. Nays; None.

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Public Comment

None.

Staff Comment/Report

None.

Board Committee Appointments and Assignments 2022

2022-004 Mr. Lounsbury motioned, seconded by Dr. Crowe, to approve the Board Committee Appointment and Assignments.

Standing Committees:

- A. Facilities Committee
Joseph Fulford, Chair; Bob Eling; Lu Ann Stanley
- B. Finance/Audit Committee
Joshua Lounsbury, Chair; Jennifer Enseleit; Randale J. Honaker III
- C. Nominating Committee
Darrell Crowe, Chair; Jennifer Enseleit, Joshua Lounsbury
- D. Personnel Committee
Randale J. Honaker III, Chair; Darrell Crowe; Joshua Lounsbury
- E. Policy Committee
Jennifer Enseleit, Chair; Darrell Crowe; Randale J. Honaker III

Special, Ad-Hoc, or Temporary Committees:

- F. Communications Committee
Lu Ann Stanley, Chair; Bob Eling; Joseph Fulford
- G. Strategic Planning Committee
Bob Eling, Chair; Joseph Fulford; Lu Ann Stanley

Liaison Appointments:

- H. Library Foundation Liaison
Jennifer Enseleit
- I. Library Advisory Council Liaison
Joseph Fulford

Roll Call: Ayes; Fulford, Honaker, Crowe, Eling, Lounsbury. Nays; None.

Fiscal Officer Resolutions

2022-005 Mr. Eling moved, seconded by Mr. Honaker, to approve the following Fiscal Officer Resolutions:

- A. Resolution Authorizing the Fiscal Officer to invest funds during the year with proceeds distributed, as authorized by the Ohio Revised Code 135, to the General fund
- B. Resolution Authorizing the Fiscal Officer to make necessary Appropriation Transfers and Fund-to-Fund Transfers/Advances during 2021 and report to the Board the following month for approval until the 2022 Organizational Meeting
- C. Approval of \$50,000 Surety Bond for the Fiscal Officer effective January 25, 2022 through January 24, 2023

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Roll Call: Ayes; Fulford, Honaker, Crowe, Eling, Lounsbury. Nays; None.

Library Calendar Closings for 2022 through January 2023

2022-006 Dr. Crowe motioned, seconded by Mr. Lounsbury to approve the Library calendar closings for 2022 through January 2023

- A. Easter Sunday – Sunday, April 17, 2022
- B. Memorial Day – Monday, May 30, 2022
- C. Juneteenth – Sunday, June 19, 2022
- D. Independence Day – Monday, July 4, 2022
- E. Labor Day – Monday, September 5, 2022
- F. Staff Development Day – Monday, October 10, 2022
- G. Thanksgiving – Thursday, November 24, 2022
- H. Christmas Eve – Saturday, December 24, 2022
- I. Christmas Day – Sunday, December 25, 2022
- J. New Year’s Eve – Saturday, December 31, 2022
- K. New Year’s Day – Sunday, January 1, 2023
- L. Martin Luther King, Jr. Day – Monday, January 16, 2023

Roll Call: Ayes; Fulford, Honaker, Crowe, Eling, Lounsbury. Nays; None.

Date and Time for Board of Trustee Regular Meetings

2022-007 Mr. Lounsbury moved, seconded by Dr. Crowe to set the date and time for the Board of Trustee regular meetings for the third Monday of the month at 6:00 p.m. except for January 2023 (January 23, 20223)

Roll Call: Ayes; Fulford, Honaker, Crowe, Eling, Lounsbury. Nays; None.

Upcoming Meeting Dates & Announcements

- A. BOT Meeting – Regular Meeting, Monday, January 24, 2022 @ 6:00 p.m.
- B. BOT Meeting – Regular Meeting, Monday, February 21, 2022 @ 6:00 p.m.

Adjournment

Mr. Honaker moved, seconded by Mr. Eling to adjourn the meeting at 6:20 p.m.

Roll Call: Ayes; Fulford, Honaker, Crowe, Eling, Lounsbury. Nays; None.

Respectfully submitted,

Randale J. Honaker, Vice President

Joseph Fulford, President