

Board of Trustees
Regular Meeting Minutes
July 17, 2023

Call to Order

The Wright Memorial Public Library Board of Trustees met in regular session on July 17, 2023. President Randale J. Honaker III called the regular meeting to order at 6:05 p.m.

Board of Trustees Present:

Mr. Randale J. Honaker III
Mrs. Jennifer Enseleit
Mrs. Lu Ann Stanley (*arrived 6:07*)
Dr. Darrell Crowe
Mr. Bob Eling
Ms. Candise Powell

A quorum was declared with five members present.

Others in Attendance:

Mrs. Kristi Hale, Director
Mrs. Tiffany Hiser, Shared Resource Center
Mr. Brian Potts, WMPL Operations Supervisor
Ms. Jacqui Taylor, WMPL Youth Service Coordinator
Mr. James Kester
Ms. Roxanne Stone

Agenda

2023-039

Mrs. Enseleit moved, seconded by Dr. Crowe, to approve the agenda.

Roll Call: Ayes, Honaker, Enseleit, Stanley, Crowe, Eling, Powell. Nays: None

Minutes

2023-040

Mrs. Enseleit moved, seconded by Dr. Crowe, to approve the minutes of the June 26, 2023 Regular Meeting.

Roll Call: Ayes; Honaker, Enseleit, Stanley, Crowe, Eling, Powell. Nays; None.

Public Comment

Staff Comment / Report

Ms. Taylor addressed the board and introduced summer intern Roxanne Stone.

Special Committees

Board Committee Reports

Standing Committees

- A. Personnel Committee – Dr. Crowe
 - 1. Meeting on June 26, 2023
 - 2. The Committee will meet on July 31, 2023 to review Fiscal Officer candidates

Library Foundation Liaison Report –Mrs. Hale

- A. Foundation Board met on July 5, 2023.
- B. Grants were approved for picnic tables and trash cans in Katharine Wright Park and for a Dayton Literary Peace Prize author visit in November 2023.
- C. The Foundation’s Tour de Gem team is registered and riders are being sought.
- D. The Foundation Board is advertising for up to five open board positions.

Fiscal Officer’s Report – Tiffany Hiser

- A. Financial Report –June 2023
- B. Amended Estimated Resources & Annual Appropriations Budget 2023

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2023-41 Dr. Crowe moved, seconded by Mr. Eling, to approve the June 2023 Financial Report and Amended Estimated Resources & Annual Appropriations Budget 2023

Roll Call: Ayes; Roll Call: Ayes, Honaker, Enseleit, Stanley, Crowe, Eling, Powell.
Nays; None.

C. PLF Distribution Formula Resolution

2023-42 Mrs. Enseleit moved, seconded by Mrs. Stanley to approve the PLF Distribution Formula Resolution.

Roll Call: Ayes; Roll Call: Ayes, Honaker, Enseleit, Stanley, Crowe, Eling, Powell.
Nays; None.

Director's Report – Mrs. Hale

- A. Library Usage Report and Collection Statistics – addendum
- B. June Library Highlights – addendum
- C. Updates
 - 1. Facilities
 - a. South stairwell drain has clogged several times since March 2023. A drain specialist jetted the pipes and it is functioning normally now.
 - b. Snow guards were installed on the slate roof. This cost will be put on the Board Agenda in August 2023 as a capital project expense.
 - c. Masonry work has not yet been completed.
 - d. Arms were added to two public computer chairs for improved accessibility.
 - 2. Next Chapter Project
 - a. The HVAC in the Community Room was repaired; Mrs. Hale has requested explanation of invoice and will request quote for a full maintenance contract in 2024.
 - b. LWC, Inc. put chair rail and door jamb protection out to bid.
- D. Staff – The Youth Services Coordinator position has been posted. Trustees expressed their well wishes to Mrs. Taylor in her new employment.
- E. Collections, Services, & Programs
 - 1. WMPL subscribed to Mango Languages to replace the language learning database previously provided by the State Library of Ohio.
 - 2. WMPL will host a Braver Angels “Red/Blue” workshop on October 7, 2023. The workshop is designed to foster civil discourse among Republicans and Democrats.
- F. Community Engagement
 - 1. Trustees will pass a Resolution in August honoring the volunteers and community groups that have supported the Wright Memorial Public Library Native Plant and Pollinator Gardens.
- G. Other Updates
 - 1. The Ohio Biennial Budget set the Public Library Fund into permanent law at 1.7% of the Ohio General Revenue Fund. 2024 PLF projections have not yet been shared.

New Business:

2023-43 A. Strategic Plan 2023-2026 with amendments to Section III, Goal 1, Item A
Mrs. Enseleit moved, seconded by Ms. Powell to approve Strategic Plan 2023-2026

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Roll Call: Ayes; Roll Call: Ayes, Honaker, Enseleit, Stanley, Crowe, Eling, Powell. Nays; None.

B. Moving September Board Meeting date to September 25, 2023

2023-44 Mr. Eling moved, seconded by Mrs. Enseleit to approve moving Board Meeting

Roll Call: Ayes; Roll Call: Ayes, Honaker, Enseleit, Stanley, Crowe, Eling, Powell. Nays; None.

Action Items:

Current Meeting:

A. Book Recommendations – Mrs. Stanley (open)

Upcoming Meeting Dates & Announcements

A. BOT Meeting – Regular Meeting, August 21, 2023 @ 6:00 p.m. to be held at Wright Memorial Public Library

Adjournment

Mrs. Stanley moved, seconded by Mr. Eling to adjourn the meeting at 7:01 p.m.

Roll Call: Ayes; Roll Call: Ayes, Honaker, Enseleit, Stanley, Crowe, Eling, Powell.

Nays: None

Respectfully submitted,

Lu Ann Stanley, Secretary

Randale J. Honaker III, President