

WRIGHT MEMORIAL PUBLIC LIBRARY

Board of Trustees

Regular Meeting Minutes

February 17, 2025

Wright Memorial Public Library

Call to Order

The Wright Memorial Public Library Board of Trustees met in regular session on February 17, 2025. President Jennifer Enseleit called the regular meeting to order at 6:05 p.m.

Board of Trustees Present: Mrs. Jennifer Enseleit
 Dr. Darrell Crowe
 Mr. Bob Eling
 Mrs. Donna Rosenbaum

A quorum was declared with four members present.

Others in Attendance:

Mrs. Kristi Hale, Director
Mrs. Brenda Oliver, Fiscal Officer
Mr. Brian Potts, Operations Coordinator

Agenda

2025-014 Dr. Crowe moved, seconded by Mr. Eling, to approve the agenda.

 Roll Call: Ayes; Enseleit, Crowe, Eling, Rosenbaum. Nays; None.

Minutes

2025-015 Mr. Eling moved, seconded by Mrs. Rosenbaum to approve the January 27, 2025
 Organizational and Regular meeting minutes

 Roll Call: Ayes; Crowe, Eling, Enseleit, Rosenbaum. Nays: None.

Public Comment

None

Staff Comment/Report

None

Board Committee Reports

- A. Facilities Committee – Mr. Eling - None
- B. Finance/Audit Committee – Mrs. Enseleit - None
- C. Nominating Committee – Mrs. Rosenbaum - None
- D. Personnel Committee – Dr. Strombeck - None
- E. Policy Committee – Ms. Powell - None
- F. Communications Committee – Mr. Fulford – Mrs. Enseleit reported - Will meet this month, to be scheduled
- G. Strategic Planning Committee – Dr. Crowe - None

Library Foundation Liaison Report – Mrs. Hale

- A. The Wright Library Foundation Board met on February 5, 2025
- B. The Foundation approved a grant for a Summer Reading Club kickoff event and a grant for shipping costs of WMPL's card catalog from Colorado.
- C. The final amount raised in the 2024 Annual Campaign was \$100,075.

Fiscal Officer's Report

- A. Financial Report – Year-End 2024 & January 2025
- B. Appropriation Transfers – January 2025
- C. Contributions & Donations – January 2025

2025-016 Dr. Crowe moved, seconded by Mrs. Rosenbaum to approve the Year-end 2024 and January 2025 Financial report, January appropriation transfers, and contributions & donations

Roll Call: Ayes; Eling, Crowe, Enseleit, Rosenbaum. Nays; None.

Director's Report

- A. Library Statistics –January 2025 - *Addenda*
 - a. Mrs. Hale explained the Program Statistics report
- B. Library Highlights – January 2025 - *Addendum*
- C. Updates
 - a. Facilities:
 - i. Gutter repair has been partially completed; remainder will be repaired as weather permits.
 - ii. Front door is closed pending repair of the automatic door opener.
 - iii. Directional bathroom signs were installed.
 - iv. A baby changing station will be installed in a bathroom on the main level.
 - b. Staff -- Facilities Technician started his position.
 - c. Technology - Email addresses for new trustees have been established.
 - d. Collections, Services & Programs
 - i. The Far Hills Speaker Series Mound Builders program was well attended despite inclement weather.
 - ii. The Winter Reading Challenge has been popular with patrons of all ages.
 - iii. Children's Author event will take place on Feb. 27 in partnership with Oakwood City Schools.
 - e. Community Engagement -- The 2024 Annual Report and enhancements to the Codebreakers Exhibit are under development.
 - f. Strategic Plan -- Mrs. Hale provided a progress report on Strategic Plan Goals and Objectives.
 - g. Other Updates -- Mrs. Enseleit, Mrs. Oliver, and Mrs. Hale have contacted members of the Budget Commission about the fair distribution of the Montgomery County Public Library Fund.

New Business

Equal Opportunity Employment Policy Update

2025-017 Mr. Eling moved, seconded by Mrs. Rosenbaum to approve the updated Equal Opportunity Employment Policy

Roll Call: Ayes; Crowe, Eling, Rosenbaum, Enseleit. Nays; None.

Action Items

Previous Meeting:

- A. Follow-up with County Commissioners – Mrs. Hale – In progress
- B. IT Services – Mrs. Hale and Mrs. Oliver – In progress

Current Meeting:

- A. Book Recommendations

Upcoming Meeting Dates & Announcements

- A. BOT Meeting – Regular Meeting, Monday, March 17, 2025 @ 6:00 p.m. to be held at Wright Memorial Public Library

Adjournment

Mr. Eling moved, seconded by Dr. Crowe to adjourn the meeting at 6:57 p.m.

Roll Call: Ayes; Enseleit, Crowe, Eling, Rosenbaum. Nays; None.

Respectfully submitted,

Darrell Crowe, Vice-President

Jennifer Enseleit, President