

WRIGHT MEMORIAL PUBLIC LIBRARY

Board of Trustees

Regular Meeting Minutes

April 21, 2025

Wright Memorial Public Library

Call to Order

The Wright Memorial Public Library Board of Trustees met in regular session on April 21, 2025. President Jennifer Enseleit called the regular meeting to order at 6:03 p.m.

Board of Trustees Present: Mrs. Jennifer Enseleit
 Dr. Darrell Crowe
 Ms. Candise Powell
 Mr. Bob Eling
 Mr. Joseph Fulford
 Mrs. Donna Rosenbaum
 Dr. Drew Strombeck

A quorum was declared with six members present; Dr. Crowe arrived at 6:18pm.

Others in Attendance:

Mrs. Kristi Hale, Director
Mrs. Brenda Oliver, Fiscal Officer

Public in Attendance:

Sue Alger, Dee Salyers, James P. Yakura, James A Yakura, Kris Yakura, Mary Crockett,
Mic Arutra, Lu Ann Stanley, Mike Armstrong, and Caitlin Benton.

Tree Deduction in Memory of Former Wright Library Director Thelma Yakura

Agenda

2025-024 Mr. Eling moved, seconded by Ms. Powell, to approve the agenda.

 Roll Call: Ayes; Enseleit, Crowe, Powell, Eling, Fulford, Rosenbaum, Strombeck.
 Nays; None.

Minutes

2025-025 Dr. Strombeck moved, seconded by Mrs. Rosenbaum to approve the March 17, 2025
 Regular meeting minutes

 Roll Call: Ayes; Crowe, Powell, Eling, Enseleit, Strombeck, Fulford, Rosenbaum.
 Nays; None.

Public Comment

None

Staff Comment/Report

None

Board Committee Reports

A. Facilities Committee – Mr. Eling - None

- B. Finance/Audit Committee – Mrs. Enseleit
 - 1. Finance Committee Minutes – April 16, 2025
- C. Nominating Committee – Mrs. Rosenbaum - None
- D. Personnel Committee – Dr. Strombeck - None
- E. Policy Committee – Ms. Powell - None
- F. Communications Committee – Mr. Fulford - None
- G. Strategic Planning Committee – Dr. Crowe - None

Library Foundation Liaison Report – Mrs. Hale

- A. The Wright Library Foundation Board met on April 2, 2025
- B. The Foundation approved a grant for Youth Summer Reading Club prizes (\$2,750),
- C. The Legacy Committee is looking into proposals for donor signage.
- D. A donor appreciation event will be held on Sunday, April 27th, 2025.

Fiscal Officer's Report

- A. Financial Report – March 2025
- B. Appropriation Transfers – March 2025
- C. Contributions & Donations – March 2025

2025-026 Dr. Crowe moved, seconded by Mr. Fulford to approve the March 2025 Financial report, appropriation transfers, and contributions & donations

Roll Call: Ayes; Powell, Enseleit, Crowe, Rosenbaum, Eling, Strombeck, Fulford. Nays; None.

Director's Report

- A. Library Statistics –March 2025 - *Addenda*
- B. Library Highlights – March 2025 - *Addendum*
- C. Updates
 - a. *Facilities* - Gutters have been repaired. The City of Oakwood plans to designate one additional parking space on Telford as a handicap parking space. The elevator sometimes overheats after WMPL is closed for a holiday; this is a recurring issue that needs to be resolved. WMPL is getting quotes for modest adjustments to landscaping.
 - b. *Technology* - As part of the WMPL strategic plan, Mrs. Hale and key staff have sought demonstrations for alternate Integrated Library Systems (ILS) software; WMPL is under contract with current ILS provider through October 2026.
 - c. *Collections, Services & Programs*
 - i. WMPL will not renew its database subscription to LinkedIn Learning due to low usage.
 - ii. Software upgrades will cause state-wide disruptions in interlibrary loan service, starting May 23 and continuing until October 2025.
 - iii. Usage of WMPL's Hoopla digital platform has increased; cost-containing measures will be pursued in order stay under budget.
 - iv. Library Services and Technology Act (LSTA) federal grants have been suspended.

- v. The National Cryptologic Museum program scheduled in May has been cancelled by the National Security Agency.
 - d. *Community Engagement*
 - i. Mrs. Hale thanked Trustees for the cards and treats provided to WMPL staff during National Library Week.
 - ii. WMPL participated in the Rotary Business Fair on March 21, 2025
 - iii. WMPL partnered with the Oakwood Safety Department to host Coffee with a Cop on April 9, 2025
 - iv. The WMPL 2024 Annual Report will be distributed as an insert in the Oakwood Register.
 - v. Author Dermot Turing will make a brief visit to WMPL on May 7.
 - e. *Other Updates* - Mrs. Hale provided an update and summary of the state budget bill and shared that the four Montgomery County public have agreed to continue with current PLF percentages for the biennium.
- D. Professional Development
 - a. Ohio Library Council Emergency Meeting, April 2, 2025
 - b. Ohio Library Council Emergency Meeting, April 7, 2025
 - c. Ohio Library Council State Budget Update Webinar, April 18, 2025
- E. Community Involvement
 - a. Rotary Meetings, March 21, April 4 and April 11, 2025
 - b. Rotary Board Meeting, April 9, 2025
 - c. Woman's Literary Club, March 20 and April 17, 2025

New Business

None

Mr. Fulford proposed a Budget Modeling Sub-Committee.

Action Items

Previous Meeting:

- A. None

Current Meeting:

- A. Virtual Meeting Policy – Mrs. Hale and Mrs. Oliver
- B. Budget Modeling – Mrs. Hale, Mrs. Oliver, and Mr. Fulford

Upcoming Meeting Dates & Announcements

- A. Ohio Library Council Annual Trustee Luncheon on April 24, 2025 at MidPointe Public Library
- B. BOT Meeting – Regular Meeting, Monday, May 19, 2025 @ 6:00 p.m. to be held at Wright Memorial Public Library

Adjournment

Mr. Eling moved, seconded by Dr. Crowe to adjourn the meeting at 7:10 p.m.

Roll Call: Ayes; Enseleit, Crowe, Fulford, Eling, Rosenbaum, Strombeck, Powell. Nays; None.

Respectfully submitted,

Darrell Crowe, Vice-President

Jennifer Enseleit, President