

WRIGHT MEMORIAL PUBLIC LIBRARY

Board of Trustees

Regular Meeting Minutes

May 19, 2025

Wright Memorial Public Library

Call to Order

The Wright Memorial Public Library Board of Trustees met in regular session on May 19, 2025. President Jennifer Enseleit called the regular meeting to order at 6:00 p.m.

Board of Trustees Present: Mrs. Jennifer Enseleit
 Dr. Darrell Crowe
 Ms. Candise Powell
 Mr. Bob Eling
 Dr. Drew Strombeck

A quorum was declared with five members present.

Others in Attendance:

Mrs. Kristi Hale, Director
Mrs. Brenda Oliver, Fiscal Officer
Mr. Brian Potts, Operations Coordinator

Agenda

2025-027 Dr. Crowe moved, seconded by Dr. Strombeck, to approve the agenda.

 Roll Call: Ayes; Enseleit, Crowe, Powell, Strombeck, Eling. Nays; None.

Minutes

2025-028 Ms. Powell moved, seconded by Mr. Eling to approve the April 21, 2025
 Regular meeting minutes

 Roll Call: Ayes; Crowe, Powell, Eling, Enseleit, Strombeck. Nays; None.

Public Comment

None

Staff Comment/Report

None

Board Committee Reports

- A. Facilities Committee – Mr. Eling - None
- B. Finance/Audit Committee – Mrs. Enseleit
- C. Nominating Committee – Mrs. Rosenbaum - None
- D. Personnel Committee – Dr. Strombeck - None
- E. Policy Committee – Ms. Powell
 - 1. Policy Committee Meeting Minutes – May 12, 2025
- F. Communications Committee – Mr. Fulford - None
- G. Strategic Planning Committee – Dr. Crowe - None

Library Foundation Liaison Report – Dr. Strombeck and Mrs. Hale

- A. The Wright Library Foundation Board met on May 7, 2025
- B. The Donor Appreciation event held on April 27 was attended by 47 people.
- C. The Foundation is developing the 2025 Annual Campaign mailer and discussing a business donor strategy and ways to deepen donor relationships.
- D. The Foundation received two designated gifts of \$1,500 each.
- E. The 2025 Battle of the Boards reading competition will run from June 1 to July 31.

Fiscal Officer's Report

- A. Financial Report – April 2025
- B. Appropriation Transfers – April 2025
- C. Amend 2025 Estimated Resources
- D. Contributions & Donations – April 2025
- E. Surplus Sale Report

2025-029 Mr. Eling moved, seconded by Dr. Crowe to approve the April 2025 Financial report, appropriation transfers, amended estimated resources, contributions & donations, and surplus sale report.

Roll Call: Ayes; Powell, Enseleit, Crowe, Eling, Strombeck. Nays; None.

Director's Report –Mrs. Hale

- A. Library Statistics –April 2025 - *Addenda*
- B. Library Highlights – April 2025 - *Addendum*
- C. Updates
 - a. *Facilities* – Volunteers cleaned up the native plant gardens; WMPL is getting quotes to remove a dead pine tree, a Callery Pear, and a small tree and honeysuckle in Katharine Wright Park; the front door refinishing will cost \$1,500
 - b. *Technology* –WMPL will transition from IP Pathways to Expedient Technology Solutions for managed services on July 1, 2025. IPP will continue to provide backup services until July 31, 2025, per the contract addendum under New Business.
 - c. *Collections, Services & Programs*
 - i. Cost-containing measures for the Hoopla digital collection resulted in a 25% savings in April over the previous month; usage also declined as fewer resources were available to patrons.
 - ii. Library Services and Technology Act (LSTA) federal grant was reinstated.
 - iii. New Makerboxes were created as an Eagle Scout project.
 - iv. Summer Reading Club will kickoff on June 1, 2025; many businesses have generously donated prize incentives.
 - d. *Community Engagement*
 - i. The WMPL Teen Advisory Board will collect hygiene products for the House of Bread as a summer service project.
 - ii. WMPL has partnered with other South Dayton organizations for a series of Juneteenth events.
 - iii. The Oakwood Inclusion Coalition will hold their Annual Meeting at WMPL on May 21, 2025 and will provide an annual report to the Library Board of

Trustees at its June Regular Meeting. The OIC is partnering with WMPL for two film screenings this summer.

- iv. The WMPL 2024 Annual Report is ready for distribution to the community.
 - v. WMPL held a book-signing event with author Sir Dermot Turing on May 7 and promoted the Codebreakers exhibit at an author event at Carillon Park on May 8, 2025.
 - vi. The Library Ambassadors and other Oakwood families represented WMPL in the That Day in May Parade; WMPL staff engaged with the community at the festival and Mrs. Hale worked numerous festival events.
 - e. *Other Updates* - Mrs. Hale wrote to Oakwood's State Senators urging them to make amendments to House Bill 96 to better support Ohio's public libraries. Mrs. Hale met with County Auditor Karl Keith at WMPL on May 12, 2025, where they discussed state funding for public libraries and the Montgomery County distribution of those funds; Mrs. Hale and Mrs. Enseleit met with City Manager Katie Smiddy on May 15, 2025.
- D. Director's Professional Development
- a. Ohio Library Council Trustee Luncheon, April 24, 2025
 - b. Unlocking the Power of AI in Libraries, May 14, 2025
- E. Director's Community Involvement
- a. Rotary Meetings, April 25, May 2, and May 9, 2025
 - b. Oakwood Unsung Heroes meetings, April 28 and May 1, 2025
 - c. Codebreaker events with Sir Dermot Turing, May 7 and 8, 2025
 - d. That Day in May, May 17, 2025
 - e. Woman's Literary Club of Dayton meetings, April 30 and May 15, 2025

New Business

New Policy – Virtual Meeting Policy

2025-030 Motion to approve the Virtual Meeting Policy.

Roll Call: Ayes: Strombeck, Powell, Eling, Enseleit, Crowe. Nays: None.

Contract – IPP Addendum to MS Contract ending June 30, 2025 – Extending backup and storage thru July 31, 2025

2025-031 Motion to approve the IPP Contract Addendum, extending the MS Contract until July 31, 2025 for backup and storage only, not to exceed \$450.

Roll Call: Ayes; Enseleit, Eling, Crowe, Powell, Strombeck. Nays; None.

Action Items

Previous Meeting:

- A. Virtual Meeting Policy – Complete
- B. Budget Modeling – Mr. Fulford, Mrs. Hale, Mrs. Oliver - Continued

Current Meeting:

- A. Book Recommendations

Upcoming Meeting Dates & Announcements

- A. BOT Meeting – Regular Meeting, Monday, June 16, 2025 @ 6:00 p.m. to be held at Wright Memorial Public Library

Adjournment

Mr. Eling moved, seconded by Ms. Powell to adjourn the meeting at 6:56 p.m.

Roll Call: Ayes; Enseleit, Crowe, Eling, Strombeck, Powell. Nays; None.

Respectfully submitted,

Candise Powell, Secretary

Jennifer Enseleit, President