

WRIGHT MEMORIAL PUBLIC LIBRARY

Board of Trustees

Regular Meeting Minutes

August 18, 2025

Wright Memorial Public Library

Call to Order

The Wright Memorial Public Library Board of Trustees met in regular session on August 18, 2025. President Jennifer Enseleit called the regular meeting to order at 6:05 p.m.

Board of Trustees Present: Mrs. Jennifer Enseleit
 Dr. Darrell Crowe
 Ms. Candise Powell
 Mr. Bob Eling
 Mr. Joseph Fulford
 Mrs. Donna Rosenbaum
 Dr. Drew Strombeck

A quorum was declared with seven members present.

Others in Attendance:

Mrs. Kristi Hale, Director
Mrs. Brenda Oliver, Fiscal Officer
Mr. Brian Potts, Operations Coordinator
Mrs. Lu Ann Stanley, Public

Agenda

2025-043 Dr. Strombeck moved, seconded by Mrs. Rosenbaum, to approve the agenda.

 Roll Call: Ayes; Enseleit, Crowe, Powell, Fulford, Rosenbaum, Strombeck, Eling.
 Nays; None.

Minutes

2025-044 Mr. Eling moved, seconded by Mr. Fulford to approve the July 21, 2025
 Regular meeting minutes

 Roll Call: Ayes; Powell, Eling, Fulford, Rosenbaum, Enseleit, Crowe, Strombeck.
 Nays; None.

Public Comment

None

Staff Comment/Report

None

Board Committee Reports

- A. Facilities Committee – Mr. Eling - None
- B. Finance/Audit Committee – Mrs. Enseleit – Optimizing Assets Report from Mr. Fulford
- C. Nominating Committee – Mrs. Rosenbaum - None
- D. Personnel Committee – Dr. Strombeck - None

- E. Policy Committee – Ms. Powell - None
- F. Communications Committee – Mr. Fulford - None
- G. Strategic Planning Committee – Dr. Crowe - None

Foundation Board – Mr. Strombeck, Mrs. Hale, and Lu Ann Stanley

- A. The Wright Library Foundation Board met on August 6, 2025.
- B. The Foundation is recruiting new board members.
- C. Annual Campaign in underway; Mr. Strombeck encouraged trustees to give to the Foundation and Citizens for Wright Library.
- D. Two grants were approved: renewal of Author Talks Online subscription and a Dayton Literary Peace Prize author event.
- E. Mrs. Hale and Mrs. Stanley shared a Legacy Society presentation with the Library Board.
- F. The Library Board won the annual “Battle of the Boards” summer reading challenge.

Fiscal Officer’s Report

- A. Financial Report – July 2025
- B. Appropriation Transfers – July 2025
- C. Contributions & Donations – July 2025

2025-045 Dr. Crowe moved, seconded by Dr. Strombeck to approve the July 2025 Financial Report, Appropriation Transfers and Contributions & Donations

Roll Call: Ayes; Powell, Enseleit, Eling, Crowe, Strombeck, Rosenbaum, Fulford.
Nays; None.

Director’s Report –Mrs. Hale

- A. Library Statistics –July 2025 - *Addenda*
- B. Library Highlights – July 2025 - *Addendum*
- C. Updates
 - a. Facilities
 - i. WMPL and the City of Oakwood submitted a grant proposal to the Rotary Foundation of Oakwood to replace a bench near the bus stop.
 - ii. Two new benches have been ordered with funds from the Library Foundation.
 - iii. Several deteriorating or invasive trees were removed, and several new trees will be planted this fall with funds from the Library Foundation.
 - iv. Some minor landscape adjustments are being planned.
 - b. Staff
 - i. A part-time Youth Services Associate position has been filled.
 - ii. Two shelving positions are being left unfilled at this time.
 - iii. Staff Training Day will be held on October 13, 2025; trustees are invited to participate in the luncheon.
 - c. Technology
 - i. New state-mandated cybersecurity requirements for local governments must be in place by July 1, 2026.

- ii. The Library is investigating Integrated Library System (ILS) options; current ILS contract expires in 2026.
 - iii. The State Library of Ohio is cancelling the contract with the provider of statewide Wi-Fi statistics and other services. WMPL will investigate options.
- d. Collections, Services & Programs
 - i. WMPL is evaluating the Children and Teen magazine subscriptions.
 - ii. Some Young Adult books have been rearranged on two occasions by an unknown patron.
 - iii. Summer Reading Challenge survey respondents reported reading more and visiting the library more frequently because of the program.
 - iv. Mrs. Hale shared a short WMPL video created for the State Library of Ohio about the LSTA grant funded restoration of Oakwood Village Record issues.
 - v. Mrs. Hale shared highlights of upcoming public programs.
- e. Community Engagement
 - i. The Book Peddler has been to a number of community events.
 - ii. WMPL is supporting the annual Lumberjack Reading List initiative.
 - iii. WMPL is planning events to celebrate America 250 in 2026.
 - iv. WMPL was mentioned as a valued partner at the annual meeting of the National Aviation Heritage Area (NAHA).
- f. Other Updates
 - i. Mrs. Hale provided an update on Strategic Plan activities. WMPL will utilize Strategic Planning services from the State Library of Ohio in 2026.
 - ii. Senator Blackshear held open office hours at WMPL on July 28, 2025.
 - iii. Representatives from Montgomery County libraries are meeting to discuss ways of cost-sharing and collaborating.
 - iv. The annual Budget Commission meeting will be held on August 28, 2025.
- D. Director's Professional Development
 - a. Ohio Library Council Budget Update, July 30, 2025
 - b. How to Coach Your Staff on De-Escalation, July 29, 2025
 - c. Sexual Harassment: How to Respond to a Customer's Inappropriate Comment, July 29, 2025
- E. Community Involvement
 - a. Rotary Meetings, July 25 and August 8 and 15, 2025

New Business

By-Laws of the Board of Trustees – Update

2025-046 Ms. Powell moved, seconded by Dr. Crowe to approve the updated By-Laws of the Board of Trustees

Roll Call: Powell - yes, Enseleit - yes, Eling - yes, Crowe - yes, Strombeck - yes, Rosenbaum - yes, Fulford - yes. Nays; None.

Library Cards Policy – Update

2025-047 Mr. Fulford moved, seconded by Mr. Eling to approve the updated Library Cards Policy

Roll Call: Ayes; Enseleit, Powell, Crowe, Strombeck, Rosenbaum, Fulford, Eling.
Nays: None.

Capital Expenditure – Backup Server Quote from Expedient

2025-048 Dr. Strombeck moved, seconded by Mrs. Rosenbaum to approve the Expedient quote for a new backup server, not to exceed \$6,500

Roll Call: Ayes; Fulford, Eling, Enseleit, Powell, Crowe, Strombeck, Rosenbaum.
Nays; None.

Expedient Backup Storage Solutions

2025-049 Dr. Crowe moved, seconded by Mr. Fulford to approve the monthly fee for Expedient backup storage, not to exceed \$4,800 a year

Roll Call: Ayes; Rosenbaum, Fulford, Enseleit, Eling, Crowe, Powell, Strombeck.
Nays: None.

Action Items

Previous Meeting:

- A. Budget Modeling – Mr. Fulford, Mrs. Hale, Mrs. Oliver – Met 8/6/25 and is re-named Optimizing Assets under the Finance/Audit Committee reports.

Current Meeting:

- A. Book Recommendations

Upcoming Meeting Dates & Announcements

- A. BOT Meeting – Regular Meeting, Monday, September 15, 2025 @ 6:00 p.m. to be held at Wright Memorial Public Library

Adjournment

Mr. Eling moved, seconded by Ms. Powell to adjourn the meeting at 8:01 p.m.

Roll Call: Ayes; Enseleit, Rosenbaum, Crowe, Fulford, Eling, Strombeck, Powell. Nays; None.

Respectfully submitted,

Candise Powell, Secretary

Jennifer Enseleit, President