

WRIGHT MEMORIAL PUBLIC LIBRARY

Board of Trustees

Regular Meeting Minutes

October 20, 2025

Wright Memorial Public Library

Call to Order

The Wright Memorial Public Library Board of Trustees met in regular session on October 20, 2025. President Jennifer Enseleit called the regular meeting to order at 6:02 p.m.

Board of Trustees Present: Mrs. Jennifer Enseleit
 Dr. Darrell Crowe
 Mr. Bob Eling
 Mrs. Donna Rosenbaum
 Dr. Drew Strombeck

A quorum was declared with five members present.

Others in Attendance:

Mrs. Kristi Hale, Director
Mrs. Brenda Oliver, Fiscal Officer
Mr. Brian Potts, Operations Coordinator

Agenda

2025-056 Dr. Crowe moved, seconded by Mrs. Rosenbaum, to approve the agenda.

Roll Call: Ayes; Enseleit, Crowe, Rosenbaum, Strombeck, Eling.
Nays; None.

Minutes

2025-057 Dr. Strombeck moved, seconded by Mr. Eling to approve the September 15, 2025
Regular meeting minutes

Roll Call: Ayes; Eling, Rosenbaum, Enseleit, Crowe, Strombeck.
Nays; None.

Public Comment

None

Staff Comment/Report

None

Board Committee Reports

- A. Facilities Committee – Mr. Eling - None
- B. Finance/Audit Committee – Mrs. Enseleit – Optimizing Assets Report – Did not meet this month, will meet next month
- C. Nominating Committee – Mrs. Rosenbaum - None
- D. Personnel Committee – Dr. Strombeck – Met with former Personnel Chair, waiting on staff evaluations. Need to schedule an Executive Session at the November Board meeting.
- E. Policy Committee – Ms. Powell - None

- F. Communications Committee – Mr. Fulford - None
- G. Strategic Planning Committee – Dr. Crowe - None

Foundation Board – Mr. Strombeck and Mrs. Hale

- A. The Wright Library Foundation Board met on October 1, 2025.
- B. The Foundation received five board member applications.
- C. The Foundation is working on an appeal to local businesses
- D. Annual Campaign receipts to date are \$69,785.
- E. Two grants were approved: Culture Arts and Books (CABS) sponsorship for \$850; Swank Film License for \$650. Mrs. Hale will seek a grant to renew WMPL's sponsorship of WYSO's Book Nook program.
- F. The Foundation Board's Legacy Committee has drafted a Lifetime Donor policy which, if approved, will recognize donors at three levels: \$25,000, \$50,000 and \$100,000.

Fiscal Officer's Report – Mrs. Oliver

- A. Financial Report – September 2025 – Presented the clean 2023-2024 Library Audit Report
- B. Appropriation Transfers – September 2025
- C. Contributions & Donations – September 2025

2025-058 Dr. Crowe moved, seconded by Dr. Strombeck to approve the September 2025 Financial Report, Appropriation Transfers and Contributions & Donations

Roll Call: Ayes; Enseleit, Eling, Crowe, Strombeck, Rosenbaum.
Nays; None.

Director's Report – Mrs. Hale

- A. Library Statistics – September 2025 – *Addenda*
 - a. Mrs. Hale noted that circulation statistics have been negatively impacted in September by the temporary cessation of Interlibrary Loan services and the sudden closing of operations of book jobber Baker & Taylor, which has delayed purchases of new materials.
- B. Library Highlights – September 2025 - *Addendum*
- C. Updates
 - a. Facilities
 - i. The front door was refinished; weather stripping has been ordered.
 - ii. The roof was inspected and there were no concerns; gutters will be cleaned out after all leaves have fallen.
 - iii. Sewage ejectors were repaired; covers for the sewage ejector and sump pump pits are in need of replacement.
 - iv. Some decorative low voltage lights are not working and need repaired.
 - v. A maple tree and a red bud tree will be planted this fall.
 - vi. A volunteer built a new base for WMPL's original card catalog; a refinisher is still being sought for remaining restoration work.
 - b. Staff
 - i. Staff Training Day was held on October 13, 2025. Staff evaluations indicated that the training sessions were valuable and appreciated by all staff.
 - c. Technology – no updates

- d. Collections, Services & Programs
 - i. Investing subscriptions were evaluated for return on investment; most print subscriptions will be eliminated and an investing database will be added.
 - ii. WMPL will host Dayton Literary Peace Prize author Gilbert King on Friday, November 7, 2025.
- e. Community Engagement
 - i. WMPL recognized Banned Books week (October 5 – 11) with a “Freedom to Read” display.
 - ii. WMPL staff and Library Ambassadors erected a Scarecrow Row entry with a Wizard of Oz theme.
- f. Other Updates
 - i. Mrs. Hale provided updates on activities of the Ohio legislature that could impact public libraries.
 - ii. Representatives from Montgomery County libraries continue to discuss ways of cost-sharing.
- D. Community Involvement
 - a. Rotary Meetings, October 3 and 10, 2025
 - b. Rotary Tree Dedication, October 3, 2025
 - c. Community Business Walk with Oakwood City Councilwoman Leigh Turben, October 1, 2025
 - d. Oakwood Inclusion Coalition Leadership Team, October 1, 2025
 - e. Woman’s Literary Club of Dayton, October 9, 2025
 - f. League of Women Voters Candidate Forum at WMPL, October 9, 2025

New Business

Compensation Pay Scale 2026

2025-059 Mr. Eling moved, seconded by Dr. Strombeck to approve the 2026 Compensation pay scale

Roll Call: Ayes; Enseleit, Crowe, Strombeck, Rosenbaum, Eling.
Nays: None.

Health Insurance Rates 2026

2025-060 Dr. Crowe moved, seconded by Mr. Eling to approve the 2026 Health Insurance rates

Roll Call: Ayes; Eling, Rosenbaum, Enseleit, Strombeck, Crowe.
Nays: None.

Expenditures in excess of \$10,000 – State Library of Ohio, Ohio Digital Library Agreement – OverDrive, Inc. (Digital Content Consortium Collection MOU – 2026 for \$16,398.07

2025-061 Dr. Strombeck moved, seconded by Dr. Crowe to approve the 2026 State Library of Ohio, Ohio Digital Library Agreement – OverDrive Inc. MOU for \$16,398.07

Roll Call: Ayes; Enseleit, Crowe, Strombeck, Rosenbaum, Eling. Nays: None.

Action Items

Previous Meeting:

A. None

Current Meeting:

A. Book Recommendations

Upcoming Meeting Dates & Announcements

A. BOT Meeting – Regular Meeting, Monday, November 17, 2025 @ 6:00 p.m. to be held at Wright Memorial Public Library

Adjournment

Mr. Eling moved, seconded by Mrs. Rosenbaum to adjourn the meeting at 6:37 p.m.

Roll Call: Ayes; Enseleit, Rosenbaum, Crowe, Eling, Strombeck. Nays; None.

Respectfully submitted,

Darrell Crowe, Vice President

Jennifer Enseleit, President