



1. Optimizing Assets Report – Will meet in January
2. Finance Committee Minutes – December 10, 2025
- C. Nominating Committee – Mrs. Rosenbaum - None
- D. Personnel Committee – Dr. Strombeck – Meeting December 16, 2025 @ 4 p.m.
- E. Policy Committee – Ms. Powell - None
- F. Communications Committee – Mr. Fulford - None
- G. Strategic Planning Committee – Dr. Crowe –
  1. Meeting December 29, 2025 @ 6 p.m.
  2. Mrs. Hale shared information about Strategic Planning consulting services offered by the State Library of Ohio.

**Foundation Board** – Mr. Strombeck and Mrs. Hale

- A. The Wright Library Foundation Board met on December 3, 2025.
- B. The Foundation Board approved three grants: Roku streaming services (\$3,000); America 250 youth exhibit (\$1,250) and America 250 Jamboree (\$700)
- C. The Wright Library Foundation’s Annual Campaign has exceeded its 2025 fundraising goal.

**Fiscal Officer’s Report** – Mrs. Oliver

- A. Financial Report – November 2025
- B. Appropriation Transfers – November/December 2025
- C. Contributions & Donations – November 2025
- D. Year End Transfer to Capital Fund
- E. Amend Estimated Resources & Annual Appropriation Budget 2025

**2025-072** Dr. Crowe moved, seconded by Ms. Eling to approve the November Financial Report, November/December Appropriation Transfers, Contributions/Donations, Year End transfer to Capital Fund, and amend Estimated Resources & Annual Appropriations Budget 2025

Roll Call: Ayes; Enseleit, Fulford, Powell, Crowe, Strombeck, Eling, Rosenbaum.  
Nays; None.

**Director’s Report** –Mrs. Hale

- A. Library Statistics –November 2025 – *Addenda*
- B. Library Highlights – November 2025 - *Addendum*
- C. Updates
  - a. Facilities
    - i. A contractor has been consulted on repair to low voltage lights; work will begin when weather permits.
    - ii. A maple tree was planted in memory of patron and library supporter Louise Van Vliet.
    - iii. Front door weather stripping has been installed.
    - iv. One of WMPL’s historic tables needs repaired.

- b. Staff – a Substitute position has been posted.
- c. Technology
  - i. WMPL is now protected by geofencing, which prevents access to WMPL email from outside the United States without prior authorization.
  - ii. Cybersecurity training assignments should be completed.
  - iii. A team assigned to develop a Cybersecurity Program has been identified, and a launch meeting has been scheduled.
- d. Collections, Services & Programs
  - i. The restart of SearchOhio/OhioLINK ILL service has been delayed due to malfunction of the new bridge software required for the system to work. A revised restart date has not yet been shared.
- e. Community Engagement
  - i. New WMPL merchandise is now available for sale at the Information Desk.
  - ii. WMPL will focus programming in 2026 on celebrating America 250. The City of Oakwood has registered as a participating city and opportunities for collaboration are under discussion.
- f. Other Updates
  - i. WMPL received final distribution of proceeds from the estate of Gloria R. Smith. Mrs. Hale will follow up with her family to discuss public acknowledgement.
  - ii. Mrs. Hale will attend a Statehouse Update from the Ohio Library Council on December 16, 2025.

**D. Community Involvement**

- a. Rotary meetings, November 19 and December 12, 2025
- b. UD Brain Health Collective meeting, November 18, 2025
- c. League of Women Voters panel discussion on Free Speech, November 19, 2025

Oakwood Inclusion Coalition holiday meeting, December 7, 2025

**New Business**

**Request for Statement of Qualifications of Architect, Surveyor, or Engineer**

**2025-073** Mr. Fulford moved, seconded by Mrs. Rosenbaum to approve the Request for Statement of Qualifications for Architect, Surveyor, or Engineer

Roll Call: Ayes; Eling, Enseleit, Crowe, Strombeck, Rosenbaum, Powell, Fulford.  
Nays: None.

**Estimated Resources & Annual Appropriation Budget 2026**

**2025-074** Dr. Strombeck moved, seconded by Ms. Powell to approve the Resolution for Estimated Resources & Annual Appropriation 2026

Roll Call: Ayes; Powell, Fulford, Rosenbaum, Enseleit, Strombeck, Eling, Crowe.  
Nays: None.

**Contract – Marketing Agreement – Great Stories, LLC (2026 - \$22,344)**

**2025-075** Mrs. Rosenbaum moved, seconded by Dr. Crowe to approve the 2026 Great Stories, LLC Marketing Agreement for \$22,344

Roll Call: Ayes; Strombeck, Eling, Enseleit, Fulford, Powell, Rosenbaum, Crowe.  
Nays: None.

**Contract – ILS Options – Koha/Aspen with ByWater Solutions 3-year contract**

**2025-076** Mr. Fulford moved, seconded by Dr. Strombeck to approve the Koha/Aspen with ByWater Solutions 3-year contract not to exceed \$60,000

Roll Call: Ayes; Crowe, Strombeck, Eling, Enseleit, Fulford, Powell, Rosenbaum.  
Nays: None.

**Capital Expenditure – Sewage Ejector Replacement**

**2025-077** Mr. Eling moved, seconded by Dr. Crowe to approve the Korrekt quote for the Sewage Ejector replacement – not to exceed \$13,500 and Cunningham Electric for electric hookup – not to exceed \$1,500

Roll Call: Ayes; Rosenbaum, Crowe, Strombeck, Eling, Enseleit, Fulford, Powell.  
Nays: None.

**Capital Expenditure – Tech/Hardware refresh with Expedient**

**2025-078** Dr. Strombeck moved, seconded by Ms. Powell to approve the Tech/Hardware refresh with Expedient, not to exceed \$9,600

Roll Call: Ayes; Powell, Rosenbaum, Crowe, Strombeck, Eling, Enseleit, Fulford.  
Nays: None.

**Trustee Nomination – Jennifer Enseleit – Term Commencing on January 1, 2026 and ending on December 31, 2029**

**2025-079** Dr. Crowe moved, seconded by Mr. Fulford to approve the Trustee Nomination of Jennifer Enseleit for the Term Commencing on January 1, 2026 and ending December 31, 2029

Roll Call: Ayes; Fulford, Powell, Rosenbaum, Crowe, Strombeck, Eling, Enseleit.  
Nays: None.

**Action Items**

Previous Meeting:

A. None

Current Meeting:

A. Book Recommendations

**Upcoming Meeting Dates & Announcements**

- A. Personnel Committee Meeting, Tuesday, December 16, 2025 @ 4:00 p.m. to be held at Wright Memorial Public Library
- B. Strategic Planning Committee Meeting – Monday, December 29, 2025 @ 6:00 p.m. to be held at Wright Memorial Public Library
- C. BOT Meeting – Organizational Meeting, Monday, January 26, 2026 @ 6:00 p.m. to be held at Wright Memorial Public Library
- D. BOT Meeting – Regular Meeting, Monday, January 26, 2026 @ 6:15 p.m. to be held at Wright Memorial Public Library

**Executive Session – Personnel**

**2025-080** Dr. Crowe moved, seconded by Mr. Eling to go into Executive Session – to review performance of Public Officials

Roll Call Vote: Enseleit – yes, Crowe – yes, Powell – yes, Eling-yes, Strombeck – yes, Rosenbaum – yes, Fulford – yes. Went into Executive Session at 7:38 p.m.

**2025-081** Dr. Crowe moved, seconded by Dr. Strombeck to come out of Executive Session – to review performance of Public Officials

Roll Call Vote: Enseleit – yes, Crowe – yes, Powell – yes, Eling – yes, Strombeck – yes, Rosenbaum – yes, Fulford – yes. Came out of Executive Session at 7:57 p.m.

**Adjournment**

Mrs. Rosenbaum moved, seconded by Dr. Strombeck to adjourn the meeting at 7:58 p.m.

Roll Call: Ayes; Enseleit, Rosenbaum, Crowe, Fulford, Powell, Eling, Strombeck. Nays; None.

Respectfully submitted,

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Candise Powell, Secretary

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Jennifer Enseleit, President